



# CONSENT FORM FOR SUFFOLK YOUTH FORUM SESSIONS

Suffolk Youth Forum was created by our 2022-2024 Members of Youth Parliament who told us they wanted to have a regular forum where young people could ask them questions and they could update young people about their work.

MYP's wanted a space where they could gather the views of young people in Suffolk aged between 11-18 year olds (25 year olds with additional needs) on the topics that matter to them.

**Join the Suffolk Youth Forum! We'd love to hear what you've got to say.**

- You can be involved as much or as little as you like.
- Raise ideas and issues with Suffolk Youth Parliament
- Last Monday of every month 5:30-6:30pm, online via Teams
- In Person meetings during school holidays (SCC Offices, Endeavour House, Ipswich)
- We send emails for invites and updates (young people's email addresses aren't shared with others. Youth Voice Opportunities from The Engagement Hub and our partners are emailed out regularly)

I agree that my young person may attend Suffolk Youth Forum Meetings and be part of the mailing list (please tick the box).

## PLEASE FILL OUT THE FORM:

Date: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_

Young Person's Name: \_\_\_\_\_

Young Person's Signature: \_\_\_\_\_

Parent / Carer/ Guardian (emergency) contact details:

Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Contact number(s): \_\_\_\_\_

Additional requirements/allergy advice: \_\_\_\_\_

\_\_\_\_\_

To join email this form to: [thesource@suffolk.gov.uk](mailto:thesource@suffolk.gov.uk)

**Support worker contact details:**

Jess Walker

Jess.walker@suffolk.gov.uk / 07525388554



# PHOTOGRAPHY AND FILMING PERMISSION (CHILDREN AND YOUNG PEOPLE'S SERVICES)



By signing this form, I understand that the photographs and film will be used by Suffolk County Council in printed materials, on the Internet and in social media to promote services and support for children and young people.

I also understand and agree to how Suffolk County Council will securely manage and keep my personal information.

**YOU DO NOT HAVE TO AGREE TO BE FILMED OR PHOTOGRAPHED TO JOIN THE GROUP.  
YOU CAN WITHDRAW CONSENT AT ANY TIME.**

I (write name using BLOCK CAPITALS):

\_\_\_\_\_

give permission for my photograph to be taken / or to be filmed as part of The Engagement Hub's activities.

Signature: \_\_\_\_\_ Age: \_\_\_\_\_

Contact telephone number: \_\_\_\_\_ Date: \_\_\_\_\_

**\*IMPORTANT : The section below must be completed by a parent/carer/guardian\***

Name of parent/guardian: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contact telephone number: \_\_\_\_\_

## Confidentiality , Data Protection & Conditions of use

Young people may only be photographed or filmed by Suffolk County Council, or an organisation working on behalf of the Council, if they have given written permission. Signed agreement to the photography/filming should be obtained from parents/carers/guardians where a child or young person.

Suffolk County Council will store images and the information on this form securely on its computer and IT systems. The images will be used in publications, promotional materials, and on the internet (social media and websites) for up to two years from the date on this form. After that, images and film will be archived. If we wish to extend the use of the materials, we will use the contact information supplied and get your permission again.

When we use photographs of individual young people or groups of young people, we will not use their full name (which means first name and surname) in any accompanying text or photo-caption, but we may use very general captions and their first name. We will not include any of your personal information on our websites, social media or in printed materials. Please be aware that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies.

If you want to know more about how Children's Services manages your information, further details are explained in the Children's Services privacy notice available at - [www.suffolk.gov.uk/CYPprivacynotice](http://www.suffolk.gov.uk/CYPprivacynotice)