

## Did you know...?

- You can now request an Education, Health and Care Needs Assessment online using the portal
- You can also gain access to a dashboard to:
  - Track your progress through the Needs Assessment process
  - See when your next Annual Review is due if you have an EHC Plan
  - See who your allocated Family Services worker is, and send them a message
  - View documents sent to you, such as letters
- You can use the portal on your smartphone or tablet



**Click here to view the portal landing page and see further information**



## “How do I use the portal and dashboard?”

- You can begin an EHC Needs Assessment request on the portal at any time. You don't need to complete the request in one go; once started, your form can be saved on your portal account for 30 days.
- If you would like support using the portal to request an EHC Needs Assessment please contact the EHCNA Request Team on 01473 263688 or [EHCNARequest@suffolk.gov.uk](mailto:EHCNARequest@suffolk.gov.uk).
  - If you already have an Education, Health and Care Plan and would like to gain access to the EHC dashboard, please contact your allocated Family Services Worker.